



Granite Town Media

Advisory Committee

Meeting Minutes

23 January 2014

Present: Kevin Federico, Tim Finan, Andrew Jeffery, Joe Kasper, Mike McInerney, Tom Schmidt

Absent: Dave Alcox, Rosie Deloge, Kevin Drew

Guests:

Call to Order:

Meeting called to order 6.05 PM

Minutes

Minutes approved with corrections.

Old business

New audio mixer is working well for school board and school budget committee meetings.

Window shades installed in Auditorium.

Mike is working with Bruce Dickerson, IT Director to install Oval web camera in clock tower.

Work on Mission Statement deferred until next meeting.

New Business

Have been experiencing problems with live streaming Education and Government channel. Computers used to compress and format program for upload are old and need to be constantly rebooted. Mike is working with Bruce Dickerson, IT Director, to replace them.

Loss of audio was traced to incompatibility between equipment. The AV technician Mike used to evaluate the problem said he has seen the same problem with other systems. Plan is to replace legacy audio processing gear with [Symetrix Jupiter 8](#). This is a digital signal processing (DSP) based audio processor that offers tremendous flexibility. It has the added benefit of being networked allowing Mike to access it remotely. Cost is about \$1,600.

New projector acquired. Much brighter than old projector and optimized for widescreen 16:9 presentations. First use will be the Town Deliberative session.

Mike is all set to cover town and school deliberative sessions. Meetings will be broadcast and streamed live in addition to being recorded.

Now that window shades have been installed in the Auditorium Mike is investigating installing shades in the Banquet Room.

Web camera used to stream Ambulance construction is on loan to Public Works Department. Committee has no problem loaning the equipment however was adamant that if this is a permanent need Public Works should acquire its own camera.

Kevin Federico informed the committee the Board of Selectmen received a letter asking why GTM committee meetings are not being televised. Kevin responded that determination of which meetings to cover is based on staffing and potential community interest.

Kevin Federico reported Board of Selectmen is in favor of GTM expanding public channel access. This requires updating the Policy and Procedure manual to include rules governing public access.

Upcoming Meeting:

27 February 2014 6 PM Board of Selectmen meeting room

Adjourn:

Meeting adjourned 7:00 PM

Respectfully submitted: Tom Schmidt